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PRODUCING COMPANY _____

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NOTES:	

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<p>1. PLEASE GIVE YOUR CREDIT CARD NUMBER TO THE ATTENDANT AT THE FRONT DESK. FOR SECURITY REASONS, PLEASE DO NOT USE YOUR NUMBER ON THIS FORM. (UPDATED 9/29/98)</p> <p>2. PLEASE KEEP ALL DOCUMENTS IN THEIR BOXES, IN THE PROPER ORDER.</p> <p>3. YOU MAY STAND THE REQUESTED DOCUMENTS UP VERTICALLY INSIDE THE BOX TO SPEED UP COPYING.</p> <p>4. BRING THIS FORM DIRECTLY TO THE FRONT DESK.</p> <p>5. DO NOT INCLUDE BATES NUMBER GAPS WHEN LISTING BATES RANGES; IF YOUR LISTED RANGE INCLUDES A GAP IN THE BATES NUMBERS, COMPLETION OF YOUR REQUEST MAY BE DELAYED.</p>	<p>PAYMENT: [PRICE: \$.20/PAGE; \$10.00 MINIMUM]</p> <p><input type="checkbox"/> CASH \$ _____</p> <p><input type="checkbox"/> VISA</p> <p><input type="checkbox"/> MASTERCARD</p> <p><input type="checkbox"/> MERRILL/OTHER ACCOUNT</p>
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DATE FULFILLED: ____/____/____
VERIFIED BY MERRILL: ____/____/____

SMART INITIALS: ____/____/____
MERRILL INITIALS: ____/____/____